

MY CITY, MY NEWS'S



City of
Philadelphia

One Philly, A Connected City.

November 17, 2025

The 2025 Combined Campaign Starts Strong!

By the **Office of Human Resources**

We're halfway through the **2025 Combined Campaign**, and we're excited to share some amazing progress: City employees have raised **more than \$176,000** for the charities that matter most to you! Thanks to your generosity, this year's effort has already surpassed the total raised by last year's campaign!

But we're not done yet! The Combined Campaign ends on **December 12**, and we have a participation goal. **We're aiming for at least 15% of employees in each department** to donate. With a workforce of more than 28,000 people, our combined contributions can make a real difference!

It's not about how much you give. Together, we're showing the strength and dedication of our City workforce. Thank you for your continued generosity and teamwork. Let's keep up the momentum!

KEEP UP THE MOMENTUM!



Total Donors: 503

Total Raised: \$176,827



How to donate

- Make a one-time donation to the charity(ies) of your choice **or**
- Pledge a set dollar amount per 2026 paycheck to the charity(ies) of your choice

➔ **Make your donation or pledge online through the giving portal!**

Combined Campaign Resources

- [2025 Contributors Guide](#)
List of participating charities and physical pledge forms
- [Step-by-Step Giving Guide](#)
Directions on how to donate online using the giving portal
- [Frequently Asked Questions](#)

This Month We Recognize:

Veterans Day, Thanksgiving, American Diabetes Month, Alzheimer's Disease Awareness Month, Native American Heritage Month, and more!

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Contact us with HR questions

hrhelpdesk@phila.gov **or** 215-686-0880



Integrity Week is Back! November 17 - November 21, 2025

By the **Office of the Chief Integrity Officer**

The Office of the Chief Integrity Officer is thrilled to host **Integrity Week** for another year. Integrity Week is an initiative to build awareness about ethics and integrity in City government and feature events to inform City employees and the public about the work and the rules.

This year, the Chief Integrity Office has planned a dynamic lineup of events from **November 17 - 21!** Whether you're interested in engaging in a real-life case study from the Inspector General, learning about the **DOs** and **DON'Ts** of gifting around the holidays, or the incredible work of the City's boards and commissions – there's something for everyone. Here's a spotlight on some of the events:

- **Boards and Commissions Showcase** — **Tuesday, November 18 (5:30 - 6:30 p.m.)**
Curious about the City of Philadelphia's Boards and Commissions? This **virtual** showcase is open to the public and will share how these vital groups shape policy, support communities, and drive meaningful changes across the City.
- **Crafting with Compliance: Meet & Craft with Integrity** — **Wednesday, November 19 (10 - 11 a.m.)**
This fun, hands-on session permits attendees to gain some compliance wisdom while making something creative. Craft supplies, limited edition swag, and good advice included! This event takes place in City Hall's Conversation Hall.
- **AI at Work Coffeehouse Panel** — **Thursday, November 20 (10 - 11 a.m.)**
Navigating this fast-moving technology can be tricky, especially as a City of Philadelphia employee. Join this panel and learn what AI is, how it works, and how to use it responsibly in the workplace. This event takes place in the Innovation Lab in MSB.
- **Holiday Gifts Training** — **Thursday, November 20 (1 - 1:45 p.m.)**
Feeling generous or just festive? Before you gift that toaster oven or RSVP to that holiday party, ensure you know the DOs and DON'Ts of giving and receiving during the holiday season. This is a **virtual** event.
- **Case in Point with Integrity and OIG** — **Friday, November 21 (12 - 1 p.m.)**
Bring your lunch to Conversation Hall for this interactive case study presentation - snacks will be provided.

➔ If you would like to attend any of the Integrity Week events, [register at bit.ly/IntegrityWeek2025](https://bit.ly/IntegrityWeek2025). If you have any questions, [email integrity@phila.gov](mailto:integrity@phila.gov). Please join the City in promoting a culture of integrity!

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Calling All City Employees!

Submit a Recipe for the City of Philadelphia Workforce Cookbook!



The Office of the Chief Administrative Officer is excited to begin collecting recipes for the City of Philadelphia Workforce Cookbook! Led by the Employee Engagement, Infrastructure & Operations (EEIO) unit, this citywide project celebrates the heart, culture, and creativity of our workforce.

We're inviting employees from every department to share a favorite recipe that reflects who you are, your heritage, or simply something you love to make. From treasured family dishes to quick weekday favorites, every submission helps tell the story of our diverse and vibrant City workforce.

Together, these recipes will form a one-of-a-kind collection that connects us across departments and celebrates the people who make Philadelphia work. The digital cookbook will be available to all City employees in February 2026.

➔ [Submit your recipe online!](#)

Project Warmth: A CAO Initiative

The Office of the Chief Administrative Officer is collecting 2,400 pairs of new, warm socks, hats, gloves, and hand warmers to support unhoused individuals across Philadelphia. Donations will be accepted **November 3, 2025 to January 2, 2026** and can be delivered to Suite 630 in the Municipal Services Building.

Departments are invited to host collection bins in their offices to make it easier for staff to participate. Every item donated helps bring warmth, comfort, and care to those who need it most.

[Sign up to host a collection bin in your department using this form!](#)

[View the Project Warmth flyer!](#)

Apply to Host a Summer 2026 MIP Intern!

The Mayor's Internship Program (MIP) is seeking passionate and committed City of Philadelphia professionals and departments to serve as mentors and host sites for the next class of talented college students in **summer 2026**.

As a mentor, you will:

- Provide meaningful projects and hands-on professional experiences.
- Share your expertise and inspire the next generation of public servants.
- Support the City's mission by investing in workforce development.
- Gain fresh perspectives and innovative ideas from emerging talent.



Together, let's shape the future of public service and build the next generation of City leaders!

➔ [If you're interested in hosting an intern, please complete the interest form](#) or email mip@phila.gov for more information.

Intern Commitment: 10 weeks, full-time (37.5 hours per week)
Program Dates: June 8 – August 14, 2026

Click the logo to view the MIP 2026 flyer for departments!



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PHILADELPHIA Public Service Fellows

SERVE PHILADELPHIA VISTA PROGRAM NEWS

We're excited to share our transition of the Serve Philadelphia VISTA program to the **Philadelphia Public Service Fellowship**, starting September 2026. The fellowship will build upon what makes our program special: a focus on capacity building for City offices to launch and evaluate data-driven programs, an equity lens, and a cohort experience. We will remain a proving ground for new economic mobility initiatives and a pool of public sector candidates plugged into the city network, ready to hit the ground running.

This is a truly exciting moment to build a more flexible, accessible, and sustainable version of our program. We hope you'll join us for the journey and look forward to your continued support.

[Email ServeVISTA@
phila.gov](mailto:EmailServeVISTA@phila.gov)



ENTER THE CITY EMPLOYEE ART CONTEST AND EXHIBITION

Creative Philadelphia's Art In City Hall program, in partnership with the National Arts Program Foundation, presents the 22nd Annual Philadelphia, PA Art Exhibit. This special exhibition for City of Philadelphia employees and family members is also an art contest where participants are judged in five different classifications: Professional, Intermediate, Amateur, Teens (13-19), and Youth (12 and Under).

To enter, **submit this registration form** no later than **Friday, November 21, 2025** and deliver entries to City Hall Room 116 on Thursday, November 20 or Friday, November 21 between 10 a.m. and 4 p.m.

[Register for the City
Employee Art Show](#)

City College for Municipal Employment

BECOME A CCME CITY 101 TRAINER

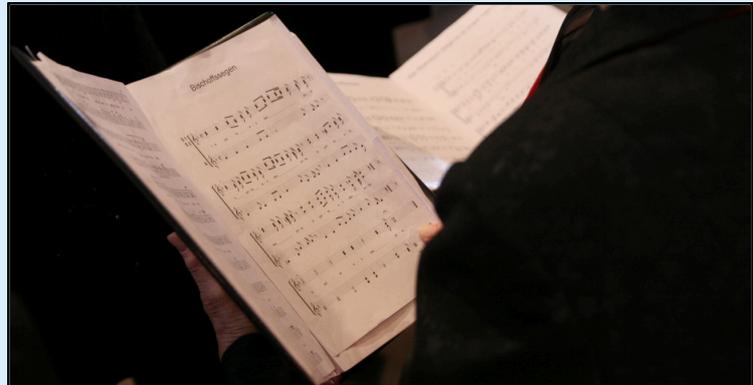
The City College for Municipal Employment (CCME) is preparing to launch its updated City 101 course in 2026.

We are currently recruiting passionate City Employees as trainers for the City 101 course! CCME Trainers should be comfortable with public speaking and eager to share their experience working in the public sector with others.

If you are interested in becoming a City 101 Trainer, you must be available to attend a **virtual training** from 10 a.m. - 12 p.m. on either December 3 or December 10.

Please send an email to ccme@phila.gov by **November 21** if you're interested!

[Learn more about
CCME](#)



JOIN THE CITY EMPLOYEE CHOIR

The Municipal Employee Choral Ensemble (MECE) is comprised of City workers who practice during their lunchtime and make a joyous noise at Christmas Village, MSB, and other locations. Its last appearance was October for the Mural Arts dedication of "Civic Views", now permanently mounted at the MSB concourse.

We meet seasonally on Mondays at 1515 Arch Street (18th Floor) at noon for rehearsal. All voice ranges are welcome.

Contact William.Powell@phila.gov for follow-up.

[Email Bill Powell to
learn more!](#)

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Making It Happen: Upcoming Events!

Crafting Movie Mondays: Beetlejuice, Beetlejuice

Free Library of Philadelphia
November 17, 2025 | 5 p.m.
Queen Memorial Library, 1201 S 23rd St

Adults are invited to bring their own crafting project and relax while watching a spooky film! Popcorn is provided. Donations like fabric or yarn are appreciated. [View Crafting Movie Mondays](#) on the Free Library calendar.

Falls Writing Group

Free Library of Philadelphia
November 18, 2025 | 5:30 p.m.
Falls of Schuylkill Library, 3501 Midvale Ave

Connect with other writers for motivation, accountability, and inspiration via free writing, prompts and writing games, group sharing, feedback sessions, and more. This will be a positive and non-judgmental community open to writers of all genres and skill levels. This writing group meets most Tuesdays from 5:30 to about 6:45 p.m. in the Adult area of the library. [View Falls Writing Group](#) on the Free Library calendar!

LGBTQ+ CRG Presents: Queer Collage

LGBTQ+ CRG
November 19, 2025 | 12 p.m.
1515 Arch St, Rm. 18-007

The LGBTQ+ CRG invites all City employees to come view images from the Wilcox Archives at the William Way LGBT Community Center...and make art with them! Bring art supplies to share if you can, but we will provide printed archival images and some art supplies. **WHEN:** Wednesday, November 19, 12 - 1 p.m. **WHERE:** Room 18-007, 1515 Arch St. [View the Queer Collage flyer!](#)

Goal Setting - Civic Engagement Academy (CEA) Learning Series

Office of Community Empowerment and Opportunity
November 19, 2025 | 6 p.m.
Virtual

The Civic Engagement Academy (CEA) Learning Series provides community members with the tools to create lasting positive change. The trainings encourage local problem-solving and prepare residents to become community leaders, organizers, and activists. In this **virtual** training, you will learn how to set yourself up for success by creating goals to guide your work. [Register for Goal Setting - CEA Learning Series](#) to receive the meeting link. [View the CEA Learning Series flyer.](#)

Open Mic Night

Free Library of Philadelphia
November 21, 2025 | 5:30 p.m.
Nicetown-Tioga Library, 3720 N Broad St

We are bringing back open mic nights! Join us for an evening of music, poetry, spoken word, and more at our Nicetown Café. Program runs from 5:30 - 8 p.m. and is for ages 21 and older. Upcoming date: **November 21.** [View Open Mic Nights](#) on the Free Library calendar.

Chair Yoga with Lindsey

Free Library of Philadelphia
November 24, 2025 | 5:45 p.m.
Charles Santore Library

Chair Yoga is a form of yoga that uses a chair as the main prop versus a traditional mat. This makes the practice more accessible to those that have trouble putting pressure on the knees and wrists, and is suitable for all levels and ages. The program will be taught by Lindsey Gill, a certified yoga teacher with 4 years of experience teaching in the Philadelphia area. Please wear comfortable clothing and be prepared to have fun and try something new! [View Chair Yoga with Lindsey](#) on the Free Library calendar.

Coffee & Conversations: An Open Mic Spoken Word Night

Free Library of Philadelphia
November 25, 2025 | 4:30 p.m.
Walnut Street West Library, 201 S 40th St

Join us for Coffee & Conversations, a monthly open mic and spoken word gathering where poetry, storytelling, and community come together. Each month we explore a new theme, inviting you to listen, reflect, and share words that inspire connection and creativity. The evening features dynamic performances from talented poets, followed by an open mic where community voices shine. Whether you're a seasoned performer or stepping to the mic for the first time, this is a welcoming space to celebrate the power of words. Free coffee and refreshments provided. To [register for Coffee & Conversations](#), click **Check Availability**, and choose the date you would like to attend. [View Coffee & Conversations](#) on the Free Library Calendar

APPLICATION DEADLINE: 2026-2027 Poet Laureate for the City of Philadelphia

Free Library of Philadelphia
November 30, 2025 | 11:59 p.m.

SHARE WITH YOUR NETWORKS: Are you (or do you know) the next **Poet Laureate** for the City of Philadelphia? The Poet Laureate is a civic position that recognizes an exceptional poet who also demonstrates a commitment to the power of poetry to engage and inspire people throughout Philadelphia's neighborhoods. In addition to the two-year Poet Laureate position, the program also supports a new Youth Poet Laureate each year. The Poet Laureate mentors the Youth Poet Laureate, who represents the voice of Philadelphia's young poets. Both poets engage with Philadelphia citizens through readings, events, and a special project of their choosing. Are you our community's next Poet Laureate? [Review the details, and apply today!](#)

APPLICATION DEADLINE: New Combined Application for Real Estate Tax Assistance

Department of Revenue
December 1, 2025

This year, applying for Real Estate Tax Assistance is even easier! The Department of Revenue's new Combined Application let's homeowners apply for five programs at once—no more filling out multiple forms! One application, more opportunities for savings and support. Act now! the **deadline to apply** for the Homestead Exemption is **December 1!** All Philadelphia homeowners are eligible; no income or age eligibility applies. Learn more at www.phila.gov/homestead.

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Work ResourcePhilly

YOUR CITY. YOUR MISSION. YOUR FUTURE.

STAY CONNECTED. STAY INFORMED.

Whether you're in the office or out in the field, the City of Philadelphia Employee Website is your one-stop destination for the latest news, tools, and updates that matter to YOU including:

- ✔ Benefits & Open Enrollment Info
- ✔ Training Opportunities
- ✔ Resources to Help You Thrive
- ✔ Payroll Access
- ✔ Employee News
- ✔ Share Your Story

GET TO KNOW YOUR FELLOW CITY EMPLOYEES.

From Water to Parks & Rec, from Licenses & Inspections to Health – we're all on the same team. The Employee Website helps build a stronger, more connected City workforce by sharing stories, spotlighting departments, and celebrating our collective impact.



 City of Philadelphia | *One Philly, for all.*

Visit [EMPLOYEE.PHILA.GOV](https://employee.phila.gov)
Anytime. Anywhere. On any device.

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hrhelpdesk@phila.gov or 215-686-0880

[Employee.phila.gov](https://employee.phila.gov)

Employee.phila.gov is a new online resource designed to support City employees. This hub brings together essential information in one easy-to-access location! Need details on benefits, workplace policies, or well-being programs? The hub site has you covered with clear, up-to-date information. The site also provides tools to help you share career opportunities with friends, family, and community members who may be interested in joining the City workforce. [Explore the page!](#)

CITY RESOURCE GROUP MEETINGS

City Resource Groups (CRGs) create employee-led spaces to support diverse communities and allies, helping make the City a more inclusive workplace. CRGs offer networking, leadership opportunities, and skill-building through professional development. Members also collaborate with the Office of DEI to support departmental diversity goals. [Learn more about CRGs](#) or email Brenna.Schmidt@phila.gov to join or get involved.

CITYWIDE IT TRAINING

The Office of Innovation & Technology contracts with several vendors to provide information technology training. This is available on site, hands-on, and interactively to all City Departments. The Order Form and the Course Catalog are posted on the Office of Innovation and Technology Intranet, see Forms and Document Page. Please note that all training requires the approval of both the department's authorized personnel and fiscal agent. [VIEW AVAILABLE COURSES](#)

LEARNING MANAGEMENT SYSTEM

NEW self-care and mental health resources for employees coping with the impact of COVID-19 are now available on the LMS, in addition to a variety of training and career development resources. Simply visit the Knowledge Base on the LMS for more information on COVID-19 Employee Self-Care. [ACCESS THE LMS](#)

LANGUAGE ACCESS PHILLY

All City departments must have a Language Access Plan (LAP) to ensure residents with non-English language preference (NELP) can access services for free.

Language Access Philly connects departments with interpretation and translation services to support multilingual communities. Need help? Contact your Language Access Coordinator or [visit the Language Access Philly resource page](#).

DISABILITY ACCESS RESOURCES

The City of Philadelphia is committed to making City services accessible to all residents, including people with disabilities. Through policies, programs, and resources, the Office for People with Disabilities works to support inclusion and access. Explore accessible spaces, disability data, systems navigation videos, and key policies. Learn more on [the website](#) and contact the Office for support.

CITY INTRANET

Receive updates and access City resources like central duplication, an updated org chart, and updates on employee benefits and programs! All announcements listed here are also posted to the City's Intranet. Please note, you must be connected to either City Wi-Fi, LAN, or through approved VPN to access. [CHECK IT OUT](#)

SEPTA KEY ADVANTAGE

There's still time to get on board with **SEPTA Key Advantage**. Whether you're already enrolled or thinking about signing up, keep riding with ease. Log in to app.jawntpass.com to register your KeyCard today.

RESIDENT ENGAGEMENT FUND

Resident Engagement Fund: City departments seeking funding to pay residents during community engagement activities can apply through the Resident Engagement Fund, administered by the Office of the Chief Administrative Officer. [LINK HERE](#) or email ResidentComp@phila.gov

READYPHILADELPHIA

Stay connected to the weather forecast and important information from the City, directly to your phone! The city's emergency notification system is now available in 11 languages including American Sign Language. Text READYPHILA to 888777 to receive alerts to your device or sign up with your preferred language by visiting our ReadyPhiladelphia [webpage](#) for phone and text alerts. [SIGN UP FOR ALERTS](#)

CITY COLLEGE FOR MUNICIPAL EMPLOYMENT

Have you seen the new homepage for the City College for Municipal Employment? [Check it out on phila.gov](#) and explore some of the options and details!

DISCLAIMER

This is a citywide newsletter, distributed to all employees with a phila.gov email address. Attendance at events during work hours must be approved by your supervisor. Occasionally, some information you receive may be applicable only to a certain group of employees, like exempts. We will clearly label such information, but if you have questions, please contact your HR administrator. Any special citywide discounts have been approved in advance by the Chief Integrity Officer and are available to all City employees who are interested.

Reference in this newsletter to any specific commercial product, process, or service, or the use of any trade, firm or corporation name is for the information and convenience of City employees, and does not constitute endorsement, recommendation, or favoring by the City of Philadelphia.